

WIOA YOUTH PROGRAM SUPPORTIVE SERVICE DOCUMENTATION REQUIREMENTS

Supportive Service Examples:

- Child Care and Dependent Care
- Transportation
- Medical
- Housing
- Assistance with Uniforms or Other Work-Related Items

Physical File Documentation:

- Signed statement that the participant received the service
- Fiscal documentation for the purchase of the supportive service

VaWC Documentation:

- Activity Code entered:
 - 480 – Supportive Service – Child Care and Dependent Care
 - 481 – Supportive Service – Transportation
 - 482 – Supportive Service – Medical
 - 483 – Supportive Service – Housing
 - 488 – Supportive Service – Assistance with Uniforms or Other Work-Related Items
- Case Note detailing the Supportive Service given